

## Facilitation ABCs: Fundamentals of Facilitating Learning

An effective facilitator engages learners to share responsibility in achieving the learning objectives. This three day workshop will equip you with foundational tools to facilitate a meaningful in-person learning experience. It's a highly interactive and FUN immersion into the world of workshop facilitation!

### Workshop Description:

Join us and explore the elements of an effective workshop opening and closing, the experiential learning cycle and its importance for adult learners. You'll discuss various facilitator-centred and learner-centred instructional techniques and apply the ORID focused conversation method for optimizing group reflection following learning activities. And you'll walk away with practical tips for adapting to individual learning styles during a workshop and handling typical group dynamics!

Upon completion of this workshop, you will:

1. Discuss the elements of an effective workshop opening and conclusion.
2. Differentiate between facilitating learning and providing instruction.
3. Discuss the experiential learning cycle and its importance for adult learners.
4. Describe the components of an individual's learning style and strategies for adapting to different learning styles during a workshop.
5. Apply the ORID focused conversation method for optimizing group reflection following learning activities.
6. Compare and contrast various facilitator-centred and learner-centred instructional methods.
7. Describe typical group dynamics as they apply to adults during training and the implications for facilitators
8. Practice how to facilitate discussion and learning activities in a workshop setting.

**Date:** April 29, 30 and May 1, 2019

### Timeframe:

9:00am to 4:00pm each day, with morning and afternoon breaks. Lunch at 12:00pm each day.

**Location:** Elm Meeting Room – main floor of Future Inns, 30 Fairfax Drive Halifax, NS

### What's Included?

- Participant handouts.
- Coffee and tea on arrival. Light, mid-morning snacks. Daily lunch.
- Certificate of Participation.
- 30 minute FREE, post-workshop coaching conversation with Gerard.

**The Facilitator:** Gerard Murphy, President, Barefoot Facilitation Inc.

Ask About  
"Buy Two  
Get Third at  
50% Off"

Registration Form on next page



# Registration Form

**Pre-registration is required.** Please complete and send form by email to [info@trybarefoot.com](mailto:info@trybarefoot.com) or fax to Joanna at 902-445-9572.

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Organization: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Rates			Check one
Early Bird Standard: \$785.00	By April 1, 2019	<b>\$902.75</b> (including 15% HST)	<input type="checkbox"/>
Early Bird *Non-Profit: \$696.50	By April 1, 2019	<b>\$800.98</b> (including 15% HST)	<input type="checkbox"/>
Regular Standard: \$965.00	After April 1, 2019	<b>\$1109.75</b> (including 15% HST)	<input type="checkbox"/>
Regular *Non-Profit: \$785.00	After April 1, 2019	<b>\$902.75</b> (including 15% HST)	<input type="checkbox"/>

**Note:** Our Non-Profit rate applies to registered charities, as defined by the Canada Revenue Agency, which hold a charitable registration number.

My Payment Option: (please check one box)	
	<b>Cheque or money order</b> - Payable to "Barefoot Facilitation Inc.". Mail separately to: Barefoot Facilitation Inc. 3650 Hammonds Plains Rd. Unit 160, Suite 388 Upper Tantallon, NS B3Z 4R3
	<b>Etransfer</b> (Watch for an email from Joanna for instructions)
	<b>Email invoice to:</b> Name: Organization: Email:
<b>Note:</b> We are not equipped to accept credit card payments for this workshop.	

**Cancellation Policy:**

Refunds, less a \$25 administration charge, will be processed if written/emailed notice of cancellation is received (7) days before the workshop. There will be no refunds processed after that date; however, delegate substitution is permitted up to and including the day of the workshop. A minimum of 10 participants is required to host the workshop. Notification and refund will be provided should cancellation be necessary for any reason.